

Manager – Treasury Operations

(Ref.: MTO/CKHH)

The **Group Treasury and Investment Department** is responsible for managing investments, coordinating funding requirements and overseeing cash management within the CK Hutchison Group. We are seeking a corporate treasury professional to assist the department head in various treasury operations duties including cash management, back office administration, foreign exchange execution, bank relationship management and system administration.

Responsibilities:

- Monitor head office's short term liquidity and prepare multiple cash flow reports for submission to department head / management
- Handle deposits for head office and major subsidiaries
- Manage and ensure all payments are accurate and completed on time with attention to time zone and different currencies settlement requirements
- Handle various intergroup companies' funding requests and large settlement transactions
- Execute foreign exchange trades for the head office and subsidiaries
- Maintain positive and professional working relationships with relevant banking partners
- Supervise and participate in the maintenance of various databases related to group companies' bank deposits, payments and bank accounts as well as generation of control reports
- Handle ad hoc projects as assigned by supervisors

Requirements:

- Bachelor's degree in Accounting, Finance or related disciplines
- 10-15 years of experience in middle office banking roles or the corporate treasury function
- Strong knowledge of international remittances, with solid experience and confidence in interacting with group companies and overseas banks/bankers
- Good numeric sense with sound proficiency in of Microsoft Excel; basic database knowledge would be an advantage
- Able to multitask, work under pressure and meet tight deadlines
- A team player who is willing to take on additional responsibilities
- Excellent command of written and spoken English and Chinese, with an ability to communicate effectively with banks and colleagues at different levels and locations

Salary and benefits will be commensurate with experience and competence. Please forward detailed resume with indication of expected salary quoting our reference to recruit@ckh.com.hk